

Guidelines for Online Submission and Conditions

The submitting author needs to create an account and then enter their contact details. Enter your email address and remember your password as this will be the same submission process to enter your registration.

Step 1: Create New Account

You will be asked for:

Email Address and a Password and ENTER **create new account**.

NB Once these details have been logged into the system you can upload multiple abstract drafts and/or clinical grand round case presentations.

ABSTRACT SUBMISSION

This page will take you through the process of submitting your abstract.

- Each of the tabs on the left hand side of the page will bring up a step in the submission process that needs to be completed. If you see a **X** against an orange step, it means it is yet to be completed.
- At any time in the process you can click the **Save As Draft** button to save your incomplete submission and return to it at a later time.
- The Review section will give you an overview of the sections that are still required to be completed before you can submit your abstract.
- Once all required sections have been completed, you can submit your abstract.

Step 2: Abstract Title and Presentation Type

Enter **Abstract title** in Title Case (not upper case) – Word limit: 50.

Select your **Presentation Type**:

- Oral or poster presentation
- Poster only

Enter **Continue (or Save As Draft)**

Step 3: Themes

Select one theme from the list below:

- Modelling Developmental Biology
- Adult Stem cells and Regeneration
- Epigenetics and Stem Cells
- Stem Cells and Society
- New Technologies
- Systems biology
- Stem Cells and Disease

Enter **Continue (or Save As Draft)**

Step 4: Authors

Enter **all** author affiliations initially and then add the authors and select the appropriate affiliation - e.g. Department of XX, University of Adelaide, Adelaide, Australia

You can add multiple authors.

Enter **Continue (or Save As Draft)**

Step 5: Abstract Upload

Your abstract must be in the format of:

- AIMS
- METHODS
- RESULTS
- CONCLUSION

CONDITIONS

* Please note that figures and tables are not to be included.

* Abstract word count is **strictly 300 words** across all sections (excluding Abstract Title). Abstracts over this count will not be accepted.

Enter **Continue (or Save As Draft)**

Step 6: Additional Information

Tick yes or no to the following:

6.1 CONFLICT OF INTEREST

Nominate whether there is a real or perceived conflict of interest with the abstract. If so, nominate reason.

1. a significant financial interest in a product to be discussed directly or indirectly during the presentation,
2. being or having been an employee of a company with such a financial interest,
3. having had substantial research support provided by an industry to support the product to be discussed at the presentation
4. other –

6.2 I AM AN ECR

6.3 I AM AN ASSCR MEMBER

6.4 DO YOU WISH TO BE CONSIDERED FOR A TRAVEL AWARD? **YES OR NO**

6.5 ASSCR TRAVEL AND PRIZE AWARD – **complete ALL FIELDS BELOW if applying.**

The **National Stem Cell Foundation of Australia** (NSCFA) together with the **ASSCR** is generously sponsoring a large number of Postgraduate students and early career researcher (ECRs) to attend and present their research at the 2024 Annual meeting. For more information, please see the [ASSCR Travel and Prize Award Guidelines](#) document. See also below.

6.5.1 Do you wish to be considered for an oral or poster award?

6.5.2 I am a student in the following program: **Masters, PhD, Honours**

6.5.3 Date of PhD graduation – **please complete year**

6.5.4 My Supervisor's Name is: **please complete text**

6.5.5. Please confirm to complete your submission with the statement below.

My supervisor has approved my attendance at this year's ASSCR to be held in Adelaide. **Tick the checkbox.**

Enter **Continue (or Save As Draft)**

Step 7: Review

Enter **Continue (or Save As Draft) OR SUBMIT**

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Deadline is Midnight AEST Friday 2nd August 2024.